# BTEC Assignment Brief

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| **Qualification** | Pearson BTEC International Level 3 Diploma in Agriculture<br>Pearson BTEC International Level 3 Diploma in Horticulture<br>Pearson BTEC International Level 3 Extended Diploma in Agriculture<br>Pearson BTEC International Level 3 Extended Diploma in Horticulture |
| **Unit number and title** | Unit 7: Work Experience in the Land-Based Sectors |
| **Learning aim(s)** | **A** Investigate land-based employment opportunities to target progression<br>**B** Develop communication and interview skills to improve employment prospects in the land-based sector |
| **Assignment title** | **Planning and Preparing for Work in Agriculture** |
| **Assessor** | |
| **Issue date** | |
| **Hand in deadline** | |

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| **Vocational Scenario or Context** | *(See assessor notes)*<br>You are preparing an application for a role within the Land-based sector. In today's competitive employment market, it is critical that your application stands out from others, and to achieve that you must research, prepare and plan your application carefully.<br>You will need to investigate the wide range of employment opportunities in the sector, and begin to plan your career progression. |

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| **Task 1** | You must produce a portfolio of evidence that demonstrates your preparation when seeking work experience. Your portfolio must include:<br>• an account of the investigation and research you have carried out relating to your options for work experience, and to possible progression routes and related opportunities.<br>• details of relevant legislation relating to the land-based work placement that you are interested in<br>• an account examining the effect of your preparation in terms of your work experience opportunities, and future employment<br>• evidence that you have undertaken an interview – either a mock interview, or an actual work-related employer-evidenced interview, such as one for work |

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| | experience or part time work. Evidence could include:<br>o video and/or audio recordings of the interview<br>o observation records from the employer or your teacher providing feedback on your communication and interpersonal skills during the interview.<br>• a reflective account of the preparation you undertook for the interview, and the effect it had on your performance<br>• a concluding summary, which demonstrates that you have a clear understanding of best practice in this area. |
| **Checklist of evidence required** | A portfolio of work-related learning research, completed application documents, mock interview outcomes, e.g. observation records/video, and reflective account on preparation and performance. |

| **Criteria covered by this task:** | |
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| Unit/Criteria reference | To achieve the criteria you must show that you are able to: |
| A.D1 | Evaluate how effective preparation for work experience can significantly enhance employment prospects. |
| A.M1 | Analyse the value of own research and preparation carried out for work experience, related opportunities and progression routes. |
| A.P1 | Explain the value of own research and preparation carried out for work experience, related opportunities and progression routes. |
| A.P2 | Explain accurately the relevant legislation relating to a work placement. |
| B.D2 | Evaluate own preparation for and performance in work experience interview including review of all future opportunities. |
| B.M2 | Perform proficiently as an interviewee for a selected work experience, using appropriate communication and interpersonal skills. |
| B.P3 | Explain the preparation and research carried out for a work experience interview. |
| B.P4 | Demonstrate communication and interpersonal skills as an interviewee for a selected work experience. |

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| **Sources of information to support you with this Assignment** | **Websites**<br>agcareers.com/career-profiles<br>seedyourfuture.org/careers |

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| **Assessor Notes** | **Work experience placement**<br>*Unit 7: Work Experience in the Land-based Sector* requires at least 60 hours of work experience in a realistic working environment relevant to the programme of study.<br>The work experience hours can be achieved through different |

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| | approaches, provided they are evidenced e.g.:<br>• block release during the course timetable<br>• day release during the course timetable<br>• holiday placements<br>• weekend or non-study day placements<br>• or a combination of the above.<br>The placement should be an opportunity for assessment for *Unit 7* and other units where appropriate, evidenced by witness statements in observation records. It should also offer opportunities for learners to investigate career opportunities and add breadth, depth or both to their skills and knowledge, and should be an opportunity to develop employability skills.<br>Work experience hours are not counted as part of the guided learning hours for the qualification. They are additional since they do not require tutor supervision.<br>Above all, this time should be a positive experience for the learner. |